

Thursday, June 25, 2020

Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on June 25, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:32 am.

MINUTES

Present:

Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	M. Babchuk	City of Campbell River
	J. Colborne	Village of Zeballos
	C. Cornfield	City of Campbell River
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	R. Kerr	City of Campbell River
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
	A. Adams	City of Campbell River
	W. Cole-Hamilton	City of Courtenay
	M. Davis	Village of Tahsis
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot – Nootka/Sayward (Area A)
	W. Morin	City of Courtenay
Alt. Directors:	D. MacKenzie	Discovery Islands - Mainland Inlets (Area 'C')
	B. Ives	Village of Sayward
	C. Evans	City of Campbell River
	A. Bissinger	Town of Comox
	S. Sullivan	Village of Cumberland
	N. Minions	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	M. Rutten	General Manager of Engineering Services
	J. Martens	General Manager of Corporate Services
	L. Dennis	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

Absent:

Directors:	N. Anderson	Cortes (Area B)
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ATTENDANCE:

With the exception of Vice-Chair Hamir and Director Leigh, all board members participated in the meeting by electronic means.

CALL TO ORDER AND APPROVAL OF THE AGENDA:

Vice-Chair Hamir assumed the role of presiding member.

B. Leigh/D. Hillian: THAT in accordance with Ministerial Order M192 and in the interest of health and safety, in-person attendance by the public at this meeting not be permitted as procedures and protocols are still being developed to ensure adherence with public health officer recommendations and requirements related to the COVID-19 pandemic;

AND FURTHER THAT in the interest of openness, accountability and transparency, this meeting be livestreamed, video recorded and posted to the regional district website.

208 Carried

J. Colborne/D. Frisch: THAT the agenda be approved as presented.

208 Carried

REPORTS:

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE MINUTES

A. Adams/C. Evans: THAT the the following items be received:

- Comox Strathcona Waste Management Advisory Committee minutes dated March 26, 2020; and,

- Comox Strathcona Waste Management Advisory Committee minutes dated June 11, 2020.

208 Carried

ADOPTION OF MINUTES:

D. Frisch/B. Leigh: THAT the minutes of the Comox Strathcona Waste Management Board meeting held March 12, 2020 be adopted.

208 Carried

REPORTS CONTINUED:

REGIONAL ORGANICS COMPOST PROJECT - JUNE 2020

D. Hillian/W. Cole-Hamilton: THAT the report dated June 18, 2020 regarding an update on the Regional Organics Compost Project be received.

209 Carried

G. Bau Baiges, Manager of CSWM Projects, presented an overview of the staff report regarding an update on the Regional Organics Compost Project.

COVID-19 RESPONSE AND ACTIONS

D. Hillian/W. Cole-Hamilton: THAT the report dated June 19, 2020 regarding the COVID-19 response for the Comox Strathcona Waste Management service, the work plan adjustments for the remainder of the year and a recommendation for a review of the Solid Waste service to identify cost saving and efficiencies be received.

209 Carried

M. Rutten, General Manager of Engineering Services, provided an overview of the staff report regarding the COVID-19 response and actions.

Director Adams left the meeting at 9:55 am.

B. Leigh/W. Cole-Hamilton: THAT in response to the global COVID-19 pandemic the Comox Strathcona Waste Management Board implement a review of the solid waste service (functions 391, 392, 393) to identify any potential cost savings and efficiencies;

AND FURTHER THAT staff provide findings at the September 2020 Comox Strathcona Waste Management Board meeting.

209

Carried

COVID-19 IMPACT ON TIPPING FEES

B. Leigh/D. Frisch: THAT the report dated June 18, 2020 regarding an update on the impact to tipping fee revenues from the novel coronavirus (COVID-19) pandemic as it relates to the recommended 2020-2024 Financial Plan for the Comox Strathcona Waste Management (CSWM) service, function 391 be received.

209

Carried

S. Willie, Solid Waste Analyst, provided an overview of the staff report regarding the impact to tipping fee revenues from the novel coronavirus (COVID-19) pandemic.

TIPPING FEE SUBSIDY POLICY – NOT-FOR-PROFIT REUSE ORGANIZATIONS

M. Babchuk/W. Cole-Hamilton: THAT the report dated June 19, 2020 regarding a tipping fee policy for consideration, which subsidizes non-profit organizations who focus on reuse and waste diversion and whose revenue is used to fund local social or community service programs in the Comox Strathcona Waste Management (CSWM) service area be received.

209

Carried

S. Valdal, CSWM Services Coordinator, provided an overview of the staff report regarding a tipping fee policy, which subsidizes not for profit reuse organizations.

Director Adams returned to the meeting at 10:25 am.

B. Leigh/M. Babchuk: THAT the Comox Strathcona Waste Management Board approve the tipping fee subsidy policy, attached to the staff report dated June 19, 2020, to assist eligible organizations with waste diversion efforts;

AND FINALLY THAT the Comox Strathcona Waste Management Board increase the current tipping fee waiver budget by \$9,000, allocating a total annual tipping fee policy budget of \$25,000.

209

Carried

WASTE MANAGEMENT CENTRES STATUTORY HOLIDAY CLOSURES UPDATE

M. Babchuk/C. Evans: THAT the report dated June 18, 2020 regarding the delayed change to statutory holiday closures be received.

209

Carried

J. Lee, Manager of CSWM Operations, provided an overview of the staff report regarding the delayed

change to statutory holiday closures.

CSWM MANAGEMENT REPORT

C. Evans/W. Morin: THAT the Comox Strathcona Waste Management Board management report dated June 2020 be received

208

Carried

NEW BUSINESS:

ORGANICS COLLECTION PILOT PROJECT – FINISHED COMPOST MATERIAL UTILIZATION

D. Hillian/B. Leigh: THAT the correspondence dated June 17, 2020 from Director Hamir regarding the ongoing utilization of the finished compost material produced as part of the Comox Strathonca Waste Managements (CSWM) organics collection pilot project within the Comox Valley be received.

208

Carried

M. Babchuk/W. Cole-Hamilton: THAT staff bring forward a report providing a price evaluation and other relevant considerations respecting the finished compost material from the organics collection pilot project.

209

Carried

TERMINATION:

A. Hamir/D. Hillian: THAT the meeting terminate.

208

Carried

Time: 10:44 am

Confirmed this _____ day of _____ 20____:

Arzeena Hamir
Vice-Chair

Certified Correct:

Lisa Dennis
Manager of Legislative Services

Recorded By:

Antoinette Baldwin
Recording Secretary